

## **JOB DESCRIPTION – Production Executive – Nutraceutical Products**

- 1) **DESIGNATION:** Production Executive/Manager – Nutraceutical Products (Vitamin premixes, powder food products)
- 2) **LOCATION:** South Delhi – Okhla Industrial Area, Phase 1
- 3) **JOB DESCRIPTION:** Minimum 3-5 years prior experience of manufacturing vitamin premixes (liquids, powders, beverages) working in a Nutraceutical/Pharma Consumer Products company. Must have knowledge of developing new formulations by reverse engineering from product labels / product. Should have experience of:
  - a. Raw material and packing material purchase, including testing of raw-materials and finished goods and inventory management.
  - b. Quality control and ensure manufacturing of products of consistently high quality complying to FSSAI, Drug & Cosmetics, and BIS standards.
  - c. Recruiting, training and managing workforce including operations management.
  - d. Setting up plant, evaluating, purchasing, installing and operating plant/equipment including maintenance.
  - e. Quality assurance, root-cause-analysis (RCA) and making rectification in formulations and processes.
  - f. Developing product formulations, calculate BOM, make Manufacturing Process, product SOPs, MSDS.
  - g. Laying down process parameters and adherence to FSSC 22000, ISO, GMP, SOP, Halal, Kosher, HACCP, Quality Control, Quality Assurance, RCA and their documentations.
  - h. Regulatory compliance of FSSAI, Drug & Cosmetics, FSSC 22000, ISO, GMP, HACCP, Factory Act, Labour Act, Pollution Control Act etc.
  - i. Regulatory record maintenance viz. Job Card, BMR, Quality Control records, COA, and Stock/Inventory Registers etc.
  - j. Being abreast with latest technologies, and be savvy with using computers and Tally-9 ERP.
  - k. Certification & audits of FSSAI, Drugs & Cosmetics, FSSC 22000, ISO, GMP and other certification and audits.
- 4) **PREFERENCE:** will be given to candidates:
  - a. Working in a Nutraceutical/Pharma/Consumer Products company.
  - b. Having prior experience of manufacturing vitamin premixes (liquids, powders, beverages).
  - c. Who can develop BOM of new products by from label claim / product.
  - d. Having experience of seting-up new plant (powder, liquids, beverages).
  - e. Having experience of regulatory compliance of FSSAI, Drug & Cosmetics, GMP, Factory Act, Pollution Control etc.
  - f. Fluent in written and spoken English and savvy in using Excel.
- 5) **SALARY:** CTC as per industry. Will consider higher for deserving candidates.
- 6) **EDUCATION:** B-Pharma/M-Pharma/Food Technologist, preferably with MBA
- 7) **AGE:** Not exceeding 50 years
- 8) **ABOUT COMPANY:** The company, established in 1997, is ISO 9001 and GMP certified company that is focused on human food fortification, consumer products, and animal nutrition products.

**Interested candidate please share your cv at:**

[contact@pmspl.net.in](mailto:contact@pmspl.net.in)